



ST. JOSEPH'S COLLEGE OF BUSINESS ADMINISTRATION

18, RESIDENCY ROAD, BANGALORE – 560 025
 Phone : 080 - 22127781, 22127791 Mobile: +91 99454 00995
 E- Mail :admissions@sjcba.edu.in

ATTACH RECENT PASSPORT SIZE PHOTOGRAPH	APPLICATION FOR TWO YEAR FULL TIME POST GRADUATE DIPLOMA IN MANAGEMENT 2012-2014 (AICTE Approved)	Appl. No.
	FOR OFFICE USE ONLY	
	Reg. No. :	
	Director	

Name of the Applicant:
(in block letters)

Date of Birth Gender (M/F)

(dd/mm/yyyy)

Religion : Are you a Catholic?

Candidate's Permanent Address	Address for Communication
Tel Code:No.....	Email Id:
	Mobile No.

	FATHER	MOTHER	GUARDIAN (If parents are non-resident)
Name			
Occupation			
Organisation			
Designation			
Annual Income			
Cell Number			

Educational qualifications

Name of Examination/Degree	Name of the institution	Name of University/Board	State	Year of passing	Percentage Year/Semester	Mode of Study
Post-graduate degree (if any)						<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Correspondence
Bachelor's degree					I	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Correspondence
					II	
					III	
					IV	
					V	
					VI	
					VII	
					VIII	
					Aggregate	
XII						
X						
Other professional qualifications						

Aptitude Test Scores: MAT / XAT /ATMA / CAT. Indicate all tests taken

Exam Taken	Test Date	Percentile Score	Composite score

Indicate the subjects that you had to repeat in graduation:

S. No.	Subject Repeated	S. No.	Subject Repeated
1		4	
2		5	
3		6	

Is there any break in your studies since SSLC? Yes No

If yes, give reasons

WORK EXPERIENCE: (Include full time employment only)

Company	Designation	From	To	No. of months	Monthly Remuneration

YOUR PARTICIPATION IN EXTRA CURRICULAR ACTIVITIES: College Level onwards

- a. Sports and games / NSS / NCC
- b. Debates / Quiz
- c. Any other

Write in about 100 words what you expect from this course:

How do you propose to finance your studies?

NAME, DESIGNATION, ADDRESS AND CONTACT NO. OF TWO REFEREES:

If you are employed for more than one year submit reference letter from a) your immediate supervisor and b) employer.

In other cases, reference letters should be from your college teachers.

To be submitted in sealed envelopes.

1.

2.

How did you come to know about SJCBA?

DECLARATION

a) By the Applicant

I have read the rules and regulations governing the PGDM Course and hereby undertake to follow them and any other the college may enact, and assure that I will participate effectively in the Course.

I certify that the particulars given by me in this application form are true the best of my knowledge and belief.

Date : -----

Signature of the Applicant

b) By the Parent / Guardian

I assure the College authorities that my son / daughter / ward will abide by the rules and regulations of the College and ensure that he / she will participate effectively in the Course.

Date : -----

Signature of the Parent / Guardian

Name:

APPLICANTS MUST ATTACH

1) If you have completed the Bachelor's degree

- a) A certified copy of the Degree Certificate (Provisional or Final)
- b) A certified copy of marks card of the Degree Exam passed.

2) If you have not completed the Bachelor's degree

- a) A Course Certificate stating that the student is in the final year degree class and is appearing for the exam in April / May
- b) Certified copies of the marks cards of the earlier years.

3) Certified copy of 10th & 12th Marks Card

4) A copy of the Test Score.

5) Demand draft for ₹ 800/- in the name of St. Joseph's college of Business Administration A/C No. 10977255535 payable in Bangalore (for downloaded application only)

Important Instructions

Original certificates must be produced at the time of interview.

St. Joseph's College of Business Administration

Residency Road, Bangalore – 560 025

REFERENCE LETTER

1. Name of the Applicant :
2. Application No. :
3. Address :
.....
.....
.....

TO THE REFEREE

1. How long and in what capacity do you know the applicant?
.....
.....
2. The ratings given below are related to a class of smart students to which the applicant should belong.

APPLICANT'S

1. Ability to grasp concepts and reason analytically: (Tick off)
Top 5% Top 10% Top 25% Top 40%
2. Ability to use statistical techniques:
Top 5% Top 10% Top 25% Top 40%
3. Motivation and perseverance in achieving objectives:
Top 5% Top 10% Top 25% Top 40%
4. Capacity to work independently with only limited supervision
Top 5% Top 10% Top 25% Top 40%

5. Creativity and originality of thought and expression

Top 5% Top 10% Top 25% Top 40%

6. Ability to cope with the demands of curricular, co-curricular and extracurricular activities:

Top 5% Top 10% Top 25% Top 40%

7. Capacity for working in a team

Top 5% Top 10% Top 25% Top 40%

8. Written and oral communication skills:

Top 5% Top 10% Top 25% Top 40%

Any other remarks :

.....

.....

.....

Referee's Name :

Position :

Institute / Company :

.....

.....

Signature & Date :

To the referee: Kindly fill in this form. Be objective; that will be a great help to us. Kindly seal the envelope and hand it over to the applicant. Thank you for your co-operation.

Director
St. Joseph's College of Business Administration
Bangalore – 560 025.

St. Joseph's College of Business Administration

Residency Road, Bangalore – 560 025

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